

Appendix 1

Schedule 4 – Terms of Reference

Overview and Scrutiny Board and Sub-committees, Regulatory and Other Committees, Area Committees and Other Bodies

Name of Committee and Terms of Reference	Membership
<p>Employment Committee:</p> <p>Terms of Reference:</p> <ol style="list-style-type: none"> 1. To make recommendations to Council on the appointment of the Head of Paid Service including the terms and conditions of his/her employment. 2. To determine appointments to post of Commissioner or equivalent positions of the Council, including the terms and conditions of contracts, appointment procedures and arrangements. 3. To consider applications for the position of Coroner and to recommend to Council the person to be appointed to that post. 4. To exercise the Council's powers of appointment (and removal) of Directors and Chief Executives for all companies in respect of which the Council has such powers. 5. To hear and determine appeals in relation to disciplinary matters, in relation to dismissal. 6. <u>Draw up and recommend to Council the annual pay policy in accordance with the Localism Act policy framework on pay for executive remuneration and severance</u> 	<p>5 members of the Council</p>

Name of Committee and Terms of Reference	Membership
<p>as a whole.</p> <p>7. Working within the approved policy framework, agree the remuneration package for relevant senior executives, ensuring individuals are fairly but responsibly rewarded for their individual contribution.</p> <p>8. Report to taxpayers and the Council their decisions on behalf of the council through a report for publication by Council.</p> <p>9. Ensure that the relationship between senior executive pay and for employees below this level remains consistent and sensible.</p> <p>10. The Employment Committee will apply the necessary internal controls to allow it to comply with any audit enquiry.</p>	

Formatted: Indent: Left: 0 cm,
Hanging: 1.27 cm, Tab stops: Not at
1.11 cm

Schedule 6 – Officer Scheme of Delegation

Formatted Table

1. General scheme of delegation to the Chief Executive and Commissioners

Delegations to the Chief Executive

- 1.22 In consultation with the Mayor and Leaders of all the political groups, to determine all appointments (or decide not to make appointments) to outside organisations (with the exception of appointments of Directors to companies which are reserved for the Appointments Committee) at any time after the general review of such appointments in accordance with the Protocol on Relations between the Mayor and Political Groups. Where consensus between the Mayor and the leaders of the all the political groups is not forthcoming, the Chief Executive may refer the matter to the Council for determination
- Executive